

PTA Virtual Meeting, June 17, 2020  
Meeting Minutes

1. Officer Election for 2020-2022 positions:
  - a. President: Carrie Jewett, [cbarown1@me.com](mailto:cbarown1@me.com)
  - b. Vice President: Jackie Hout, [jhout@albany.k12.ny.us](mailto:jhout@albany.k12.ny.us)
  - c. Treasurer: Stacey Stump, [sstump80@gmail.com](mailto:sstump80@gmail.com)
  - d. Secretary: LaVonna Harris, [lharris1@albany.k12.ny.us](mailto:lharris1@albany.k12.ny.us)
  - e. New officers added to Membership Hub by Sara Gonsiewski, secretary, on 6/17/20
2. Teacher Appreciation Gifts for 2019-2020 school year:
  - a. Agreed to purchase gift cards from local area restaurants; \$10 per card, to hand out to all staff who worked in the building during the 2019-2020 school year
  - b. Discussion of mailing gift cards to individuals not seen before the end of the year
  - c. Gift cards can also be held to distribute upon returning to school in the fall
  - d. Businesses: 3 Fish Coffee, Shogun, Cardona's, Ragonese, Andy's, Elbo Room, Paesan's, Spinner's, Pepper Jacks
  - e. Cost: approximately \$900
3. Fundraising Report:
  - a. C+H Fundraising will continue in the fall (catalog orders)
  - b. Fundraising to continue next school year: Krause's Candy, Popcorn Sales, Boxtops, Colonie Center Bucks, Tools for Schools, Scholastic Book Fair
  - c. Michelle Lemme volunteered to continue to monitor Colonie Center Bucks and Tools for Schools
  - d. LaVonna Harris needs dates to book the Scholastic Book Fair
4. Budget Report:
  - a. Bank account has \$4,977.41
  - b. Scholarship has approximately \$8,000
  - c. School District has approximately \$2,600 that was sent for field trips that were cancelled due to COVID-19 closure of school; Teresa Brown will look into if the money can be reimbursed back to PTA or if it will stay with district to be used for future field trips
  - d. \$100 spent for 6th grade graduation
  - e. Laurie, school secretary, has receipts for Kindergarten graduation that will need to be reimbursed
  - f. Insurance needs to be renewed by 7/1/20 - Emily Westin will send out check
5. Membership Report:
  - a. PTA had 40 paid members for the 2019-2020 school year
  - b. Membership Hub needs to be "cleaned up" - deleting old members and families that no longer attend the school
6. PTA Meeting Dates for 2020-2021 school year:
  - a. September, before Open House
  - b. October, stand alone meeting (budget approval meeting)

- c. March, before STEAM Night
  - d. May, before Cultural Fusion
  - e. June, stand alone meeting (Annual meeting; will need to vote on bylaws next year)
7. Changes to Bylaws (this year):
- a. It was voted and agreed to amend the current bylaws to remove “co-presidents” and return to having 1 president and 1 vice president of PTA
  - b. It was voted and agreed to amend the currency bylaws to reword them to include gender neutral terminology (i.e., “chairperson,” rather than “chairman”)
8. New Business:
- a. Teresa Brown, principal, requested that PTA purchase white sashes for 6th grade graduation next year with the TOAST logo/emblem on them
  - b. LaVonna Harris said she would check with the high school to see where they order them from, for a possible discount/better price